

UNIVERSITY GENERAL EDUCATION COMMITTEE

February 3, 2010

2:00 – 3:00 p.m., Mason Hall D107

Attending: Rick Davis (chair), Rick Diecchio, Doug Eyman, Marcy Glover (recording secretary), Kammy Sanghera, Cliff Sutton, Peter Winant

Absent: Don Boileau, Kim Eby, Frank Alan Philpot, Claire Snyder, Hugh Sockett, Karen Studd, Carol Urban

I. Call to Order

- The meeting started at 2:08 p.m. (no quorum)

II. New Business

A. Agenda for Spring 2010

- Syllabus review process: the committee is tasked with comparing the most recent version of a syllabus against the original general education proposal to insure that the course is still in alignment. Discussion revolved around the best way to accomplish this. Rick recommends a comparison of the two documents with a simple checklist and two reviewers. Any course that raises a question will be reviewed by the relevant subcommittee. Rick Diecchio thought perhaps reading the new syllabus without reference to the original was a better approach. At the next full committee meeting there will a run through of three different syllabi using Rick Davis' checklist (to be created and generated separately prior to the meeting) to see if the process works and to iron out any problems. It was agreed that not all syllabi will be reviewed: only up to a certain academic year (nothing after Fall 07) and only one syllabus per course if there are multiple sections. Courses that have been assessed in portfolio will not be recalled.

B. IT discussion

- Almost finished. Must complete this semester due to outstanding proposals.

C. SBS and GU portfolio assessment

- Has been moved to May with synthesis due to lack of faculty available at this time to conduct review.

D. Co-curricular Transcript

- Rick is currently in discussions with University Life and will bring information to the committee when available.

III. Adjournment

- The meeting adjourned at 3:00 p.m.