**AGENDA AND MINUTES**

Mason Core Committee

September 26, 2017

9:00 – 10:30 am

**Materials**

• Agenda

• Capstone guidance, draft

**Introductions and Announcements**

**In attendance**: Matt Scherer, Stephanie Foster, Bethany Usher, Krista Shires, Melissa Broekleman-Post, Cheryl Druehl, Tamara Maddox, Becky Ericson, Dominique Banville, Mara Schoeny

**Absent**: Gary Sparks, Peter Winant

**Discussion and VOTE:** Committee Business

• Elect a faculty chairperson

• Discuss committee structure, ie. subcommittees

-Review of Bylaws: Bethany counts as voting member, but not Stephanie or Shelley as ex-officio

-Stephanie had convo with Bob Saccs and he stated they hired APUG to be Chair but they were constantly under fire with faculty senate during revisions.

-Have Mason Core members present for Faculty Senate Meetings

-Co-chairs to divide duties?

Discussion of Election of Chairperson and review of duties:

Chair:

-reports to FS (communications co-chair)

-coordinates with FS committee

-review of revisions if needed for proposals

-run review conversations and meetings (preside over meetings) (meetings co-chair)

-determine agenda in consultation with APUE

-Committee:

-delegating

-coordinates subtasks

Administrative:

-gather applications

-communicating with faculty (from MC address but signed by chair)

**VOTE: Cheryl to run meetings and Melissa to be representative to Faculty Senate**

-Krista to schedule meeting with Krista, Bethany, Melissa and Cheryl to discuss duties

**Discussion about Newsletter:**

-Newsletter should go to every professor who teaches a Mason Core class, Faculty Senate (meg), advisors,

chairs, deans, student-person/associate dean, associate chairs and program chairs,

undergraduate council, CUE

**Discussion of Sub-Committees**:

-generally agreed that sub-committees are useful for a variety of reasons, especially when there are proposals

that are harder to evaluate or are controversial

-Need one more College of Science rep

-Next meeting we will assign sub-committee membership

**Course Proposals**

**• SYST/ME/CEIE 497: APPROVED (REVISION NEEDED FOR APPROVAL)**

-discussion of Survey Monkey review matrix and comments

-committee generally agreed that this met the learning outcomes, and approved

-some committee members suggested revisions

-concern about depth? mapped to learning outcomes in syllabus

-will this be a template syllabus for other study abroad engineering courses? Yes

-is the blog graded at all? No, given percentages listed.

-paper is used to synthesize

-are there prerequisites? This was approved by UGC last year

Because this will be a template for other courses this has to be amended:

1) needs to grade blog in order to keeps students accountable (grade for learning outcomes, rather than just

completion)

2) Needs to say/describe that its a Mason Core class on the syllabus

3) When they switch countries, its expected that any other trip/course will maintain global connectivity and context

4) This will be a model for other courses potentially, some of the syllabus sounds more like tour guide info rather

than presenting the academic framework. This could be solved when they add the Mason Core outcomes.

Schedule of ideas versus schedule of events

5) There are no titles for the readings, need to list the readings and the blog posts on syllabus/contextualization give examples (reading about x...if you haven't picked a reading yet)

6) Make sure students know that prep and follow-up (before and after)

\*Can email Cheryl if he has questions

**VOTE: Ethics Requirement: postponed until 10/03/17 meeting**

**Discussion: China 1-2-1 fulfillment of Global Understanding**

Background:

As requested, here is a snapshot of China 1+2+1 and the Global Understanding course waiver:

·         Participation in Patriot Experience – Global and Multicultural Pathway

o    3 out of 39 students (8%) of 2017 cohort eligible to participate – these 3 students were Economics and Computer Science majors

·         Of the 14 majors China 1+2+1 offers, only the School of Business requires courses that also count towards Global Understanding Mason CORE

o    14 of 39 students are non-School of Business majors, 11 of these 14 students are taking courses in INTO Mason

·         China 1+2+1 students in an INTO Mason Pathway receive Global Understanding course credit via PROV 103: American Culture

A brief overview of the Global and Multicultural Pathway and the requirements towards the GU waiver can be found in this presentation.

-in light of new GU outcomes and study abroad (full-semester) fulfills the GU requirement, should these students who are meeting the spirit of the full-semester study abroad requirement?

-is the additional work they do in this program (essays and approval) unfair?

-how do we handle this study in two places to earn a Mason degree?

-Discussion ensued

-this may be something to consider as we look towards construction of a new Mason Core

-also some questions may come up with Mason Korea

-for now: CHINA 1-2-1 will count for GU fulfillment

**Discussion: Capstone Requirements, draft proposal: postponed until 10/03/17 meeting**

**Discussion: BIOL 124/125 (Dominique): postponed until next meeting 10/03/17 meeting**